

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L6 13/14

Decision				
1	Title of decision: Strategic Economic Plan (SEP) – Heart of the South West Local Enterprise Partnership			
2	Decision maker (Cabinet Member): Cllr Tudor Evans			
3	Report author and contact details: Adam Hickman (adam.hickman@plymouth.gov.uk)			
4	Decision to be taken: The Leader is delegated authority to approve the final version of the SEP ahead of its submission to Government in March 2014.			
5	Reasons for decision: Due to Cabinet preparation cycles there is insufficient time to get the final SEP to Cabinet between it being approved by the LEP Board and submitted to Government.			
6	Alternative options considered and rejected: Cabinet approves the final version of the SEP prior to submission to Government in March 2014. However, this was not possible due to the reason outlined in 5 above.			
7	Financial implications: The SEP includes a programme of costed projects and initiatives to be delivered across the Heart of the South West, using funding secured from the Growth Deal. However, any specific projects or investments arising from the SEP which may have a financial or resource implication for the Council will be subject to separate Cabinet reports.			
8	Is the decision a Key Decision?	Yes	✓	(Key decisions are normally made by the Cabinet and included in the Council's Forward Plan). (If yes, complete sections below and tick as appropriate and complete section 9) (Contact Democratic Support for further advice.)
				resulting in the council spending or saving more than £500k or £2m if that is the total cost of the contract award?

			✓	significant in terms of its effect on communities living or working in an area comprising two or more wards?
		No		(If no, proceed to section 10)
9	Is the decision an urgent Key Decision?	Yes	✓	(If less than five clear days' notice before the Cabinet meeting the Chair of the Co-operative Scrutiny Board must sign the report at section 12a and section 12b is completed; if there are more than five days, section 12b is completed)
		No		If no, please state date of publication of notice in the Forward Plan below.
	Date of publication of the notice in the Forward Plan	24 Feb 2014		
10	Please specify how this decision is linked to the Council's corporate plan 2013/14 to 2016/17 and/or the policy framework and/or the revenue/capital budget:	The SEP is the overarching growth strategy for the Heart of South West and will be used to secure funding from the Local Growth Fund. By its very nature, it links to all areas of the Council's corporate plan.		
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes	✓	(If yes, ensure that the Chair of the Co-operative Scrutiny Board signs the report at section 12a and section 12b is completed <u>after</u> the sign off codes in Section 18 are completed. The Lead Scrutiny Officer must be consulted before approaching the Chair of the Co-operative Scrutiny Board)
		No		(If no, go to section 13)
12a	Signature			Date
	Print Name			
12b	Reason for urgency: The final SEP was submitted by the HotSW LEP to Government on 31 March 2014.			
Consultation				
13	Are any other Cabinet members affected by the decision?	Yes		(If yes, go to sections 14 and 15)
		No	✓	(If no, go to section 16)
14	Which other Cabinet member is affected by the decision?			
15	Please confirm that you have consulted this Cabinet member	Yes		(No is not an option)

16	Has any Cabinet member declared a conflict of interest?	Yes		Need a note of dispensation granted by the Council's Monitoring Officer
		No	✓	
17	Which Corporate Management Team member has been consulted?	Name and title	Anthony Payne Strategic Director for Place	
18	Please include the sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	19349/DVS/DSO85 13/14	
		Finance (mandatory)	PlaceF EDC1314 012	
		Legal (mandatory)	19349/DVS	
		Human Resources		
		Assets		
		IT		
		Procurement		
Other Information				
19	Is the decision in accordance with an Equalities Impact Assessment?	Yes	✓	(For further advice, contact Assistant Director for Homes and Communities, ext. 6716)
		No		
Briefing report				
20	Is the briefing report attached?	Yes	✓	(No is not an option)
	List (and include a hyper link to) <u>published</u> work/information used to prepare the report.	Link to previous Cabinet report: http://www.plymouth.gov.uk/mgInternet/documents/s52522/Local%20Enterprise%20Partnership%20Strategic%20Economic%20Plan.pdf		
	Do you need to include any confidential/exempt information? No	If yes, prepare a second, Part II, report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box. (Remember to keep as much information as possible in the briefing report that will be in the public domain)		
		Exemption Paragraph Number		
		1	2	3
		4	5	6
		7		
Confidential/exempt briefing report title				
Background Papers				
21	Please list all background papers relevant to the decision in the table below.			

Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. A folder or a file should not be cited as a background paper, though individual items within the folder or file may be. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.

Title	Part I	Part II	Exemption Paragraph Number						
			1	2	3	4	5	6	7
Strategic Economic Plan (submitted document) http://www.heartofswlep.co.uk/strategic-economic-plan									
Growth Deal (submitted document) http://www.heartofswlep.co.uk/strategic-economic-plan									

Cabinet Member Signature

22 I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan and Medium Term Financial Plan.

Signature		Date of decision	
Print Name			